

THE FEDERAL POLYTECHNIC OFFA

P. M. B. 420, OFFA, KWARA STATE

www.fpo.adu.ng

INVITATION TO TENDER FOR CONSTRUCTION OF LAVATORIES THE FEDERAL POLYTECHNIC OFFA

(A) INTRODUCTION

The Federal Polytechnic Offa intends to implement projects to be financed by Year 2017 TETFund Zonal Intervention, 01F2Y/2017.

Consequently, experienced and competent contractors are invited to submit Bid and Tender for the implementation of the underlined projects

(B) SCOPE OF WORKS AND SUPPLY

S/N	DESCRIPTION OF PROJECT	TETFUND CODE	NON REFUNDABLE TENDER FEE (#)
LOT 1	Construction of Students Lavatory (Block A) with 10 Nr. Toilet rooms (5 Nr. each for Male and Female) including a Borehole, a 5000 liters plastic tank with 75mm ball valve and automatic float switch, complete with all accessories and ancillaries, placed on an elevated steel support of 5 meters high with a base of 3.2m X 3.2m and a surface water tank of steel size, 4000 X 3000 X 2400 mm high; capacity of 28000 liters, with 75mm ball valve and automatic float switch, complete with all accessories and ancillaries, placed on 4 Nr reinforced concrete plinth, size 4000 X 3000 X 750 mm thick.	TETFUND/POLY/ OFFO/ZN/17/01	10,000.00
LOT 2	Construction of Students Lavatory (Block B) with 10 Nr .Toilet rooms (5 Nr. each for Male and Female) including a Borehole, a	TETFUND/POLY/ OFFO/ZN/17/02	10,000.00

5000 litres plastic) tank with 75mm ball valve and automatic float switch, complete with all accessories and ancillaries, placed on an elevated steel support of 5meters high with a base of 3.2m X 3.2m and a surface water tank of steel size, 4000 X 3000 X 2400 mm high; capacity of 28000 liters, with 75mm ball valve and automatic float switch, complete with all accessories and ancillaries, placed on 4 Nr reinforced concrete plinth, size 4000 X 3000 X 750 mm thick.

(C) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under listed requirement to be eligible to participate in this Tender.

- (a) Evidence of certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- (b) Evidence of Company Tax Clearance Certificate for the Last Three (3) Years (2015, 2016 and 2017) valid till 31st December, 2018; with minimum average turnover of #50,000,000 million;
- (c) Evidence of Current Pension Compliance Certificate valid till 31st December 2018;
- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificated valid till 31st December, 2018;
- (e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (1RR) expiring on 1/1/2019 or valid certificate issued by BPP.
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Polytechnic Offa, Kwara State, the Bureau of Public Procurement, TETfund is a former or present Director, Shareholder or has any pecuniary interest in the bidder, that the company is not in receivership, insolvency or bankruptcy and to confirm that all information presented in its bid are true and correct in all particulars.
- (h) Company's Audited Accounts for the last three (3) years 12015, 2016 and 2017).

(i) Evidence of Financial Capability to execute the project including reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications e.g. COREN, QSRBN, ARCON, CORBON, SURCON, etc.)

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of Awards, Valuation Certificates, Job completion certificates and photographs of the projects.

(l) List of Plants/Equipment with proof of Ownership/Lease. (where applicable).

(m) All documents for submission must be transmitted with a covering letter under the Company/Firm's Letter Head Paper bearing the Registration Number (RC), Contact Address, Telephone Number and Email Address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(D) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Document (SBD) from the office of the:

Chief Procurement Officer

Rector's Office

Federal Polytechnic Offa, Kwara State, upon presentation of evidence of payment of non-refundable Tender fee of (#10,000.00) Ten Thousand Naira per Lot, paid into The Federal Polytechnic Offa, Treasury Single Account (TSA), Remita Retrieval Reference (RRR) Portal, upon which an official cash receipt shall be collected from the cash office in The Polytechnic Bursary Department.

(E) SUBMISSION OF TENDER DOCUMENTS.

Prospective bidders are to submit bid for each of the Lot desired with two (2) hard copies each of the Technical and financial bids with soft copy of financial bid only in MS Excel Format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter put the two sealed envelopes together in a bigger sealed envelope addressed to "The Rector, Federal Polytechnic Offa" and clearly marked with the name of the project and the Lot number.

Furthermore the reverse of each sealed envelope should have the name and address of the bidder and drop the envelope in the designed tamper proof Tender box located at the Office of

“The Chief Procurement Officer”,

Rector’s Office,

The Federal Polytechnic, Offa.

Not later 12 noon, 17, September, 2018.

(F) OPENING OF BID

The Technical bids will be opened immediately after the deadline for submission **on 17, September, at 12 noon** at the Board Room of the Polytechnic, at its main campus along ojoku Road, Offa Kwara State, in the presence of the bidders or their representatives while the Financial bids will be kept unopened. Please ensure that you sign the Bid Submission Register in the office of the Chief Procurement Officer, Rector’s Office, Federal Polytechnic, Offa, as The Federal Polytechnic Offa, will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact The Chief Procurement Officer on (wasiufolorunsho@yahoo.com)

(G) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidders.
- (b) Bids submitted after the deadline for Submission would be returned un-opened.
- (c) Bidders should not bid for more than two (2) Lots.
- (d) All costs will be borne by the bidders.
- (e) All pre-qualified bidders will be contacted at a later date for Financial bid opening while bids of unsuccessful bidders will be returned un-opened
- (f) The Federal Polytechnic, Offa is not bound to pre-qualify any bidders and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act, 2007.

SIGNED:

CHIEF PROCUREMENT OFFICERS,

FOR: THE RECTOR,

THE FEDERAL POLYTECHNIC, OFFA